



**The dot that says a lot**



*Introducing  
the all-new  
WWW.COOP*

## **.Coop Data Protection Policy**

### **What information do we collect about you?**

We collect information about you when you fill out a web contact form, register to attend a meeting or conference through us, fill in a survey, ask us to send you information, or when we do research.

The information we collect depends on the purpose and/or what you provided to us but does not go beyond name, prefix, title, country, personal address if not connected to an organisation, event attendance, gender, and age if necessary to get a reduced registration fee or to join the Youth Network

### **How will we use the information about you?**

The DotCoop does not sell any contact data.

Your personal information will be used with your explicit consent, to deliver our newsletters, important press releases, invitations to events, campaigns, and may be used to contact you for research, statistical information and networking within the cooperative movement.

Your personal data may be used to analyse event participation trends and statistics such as the percentage of women, youth, and regional representation in our conference(s) and Assemblies.

Individual contacts will be kept in our database during their subscription to our newsletter; member contacts will be kept during the period of membership and thereafter only kept following the consent protocol.

### **Marketing**

The only marketing contact you might receive is to promote the .coop domain.



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## Access to your information and correction

You have the right to request a copy of the information that we hold about you.

Contacts (organisations and individuals) can request to amend and view their data by emailing [dataprotection@www.coop](mailto:dataprotection@www.coop).

You can also ask to use your right to data portability, to be removed from our database (i.e. unsubscribe) or to file a complaint by emailing [dataprotection@www.coop](mailto:dataprotection@www.coop).

Requests will be processed as soon as possible given limited staff capacity.

We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate.

Any access to and editing of personal information is limited to staff and coordinators of DotCoop structures.

## Cookies

Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information.

This information is used to track visitor use of the website and to compile statistical reports on website activity.

For further information about cookies, visit [www.aboutcookies.org](http://www.aboutcookies.org) or [www.allaboutcookies.org](http://www.allaboutcookies.org).

You can set your browser not to accept cookies and the above websites tell you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

## Links to other websites

Our website contains links to other websites. This privacy policy only applies to the [www.coop](http://www.coop) website, so when you link to other websites, please read their own privacy policies.



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## **We keep your information secure**

The DotCoop contact database is secure and password protected. All staff and contractors with access are provided with data privacy and protection training.

## **Changes to our privacy policy**

We keep our privacy policy under regular review and will update this webpage as necessary. The last update was made on 4 May 2018.

## **How to contact us**

Please contact us if you have any questions about this privacy policy or the information that we hold on you at [dataprotection@www.coop](mailto:dataprotection@www.coop).

You may also contact directly the person in charge of data protection matters and data processing, Violetta Nafpaktiti at [violetta@domains.coop](mailto:violetta@domains.coop).



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## Registry Newsletter

DotCoop provides a periodic newsletter to the registrant email address of all .coop registrants based on your purchase and/or renewal of a .coop domain. You may “opt-out” of this newsletter at any time by using that feature on the newsletter or by contacting dotCoop directly at [cooperate@www.coop](mailto:cooperate@www.coop).

## Registry Alerts

DotCoop may from time to time send registrants special alerts concerning your .coop registration. Registrants are not able to unsubscribe from these alerts, which contain critical information about your .coop registration.

## Contact Us

If you have any questions about this privacy policy, please contact [cooperate@www.coop](mailto:cooperate@www.coop).



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